



Brunei Department of Civil Aviation
FLIGHT OPERATIONS DIRECTIVE
Number: FOD-2021/004
Issued: 03rd September 2021

**BRUNEI DCA DIRECTIVE FOR THE REQUIREMENTS OF COVID-19
MEASURES DURING CHECK IN FOR AIR OPERATORS OPERATING AT
BRUNEI INTERNATIONAL AIRPORT (WBSB)**

1. Introduction

- 1.1. This Flight Operations Directive (FOD) details the Brunei DCA requirements of COVID-19 measures during check in for all air operators operating at Brunei International Airport.
- 1.2. This directive is issued in the interest of protecting public health due to the current situation of COVID-19 global pandemic.

2. Applicability

- 2.1. Every air operator operating scheduled / chartered flights into and out of Brunei Darussalam shall comply with this directive.
- 2.2. Every air operator must be able to demonstrate compliance with the measures set out in this directive.

3. Check in measures

- 3.1. To avoid overcrowding Brunei International Airport's Departure Terminal on the day of departure –
 - a) All air operators must offer an early check in period of as early as 24 hours before the commencement of the flight;
 - b) In the case of foreseen high load of booked passengers, all operators must assign passengers into several check in groups.
- 3.2. All air operators must, during the check in process, ensure that all staffs and passengers strictly adhere to safe distancing measures at all times.

- 3.3. All air operators must, before operating a flight out of Brunei, conduct a basic health assessment of each passengers and air crews before the passenger or air crew checks in for their outbound flight out of Brunei. This include, but not limited to –
- a) Temperature screening of passengers and air crews;
 - b) Identify if the passenger / air crew has the following symptoms: fever, frequent coughing, nasal congestion, runny nose, sore throat and/or shortness of breath;
 - c) Identify if the passenger / air crew had been diagnosed or suspected to have pneumonia or COVID-19 infection;
 - d) Identify if the passenger / air crew have close contact with any positive case of COVID-19 in the last 14 days.
- 3.4. All air operators shall not check in any passenger who –
- a) Has a fever;
 - b) Does not satisfy Section 3.3. of this directive

4. Definition

- 4.1. For the purpose of this directive –

“*air crew*” means the flight crew and cabin crew;

“*close contact*” means face-to-face within 1 meter and for more than 15 minutes, or direct physical contact without using proper personal protective equipment;

“*COVID-19*” means the infectious disease known as Coronavirus Disease 2019;

“*COVID-19 symptoms*” include fever, frequent coughing, nasal congestion, runny nose, sore throat and/or shortness of breath;

“*fever*” means an increase in body temperature due to an illness, normally manifested by a body temperature of 37.5 degree celsius or higher;

“*safe distancing*” means keeping to a distance of at least 1 meter from another person.



5. Queries

- a) Any queries or further guidance required as a result of this directive should be addressed to flightops.regulatory@dca.gov.bn, Tel: +6732330142, Fax: +6732345345.

6. Amendment, revocation and suspension

- 6.1. Due to the nature of COVID-19, this directive may be amended at short notice to reflect the current situation of COVID-19 locally and globally.
- 6.2. This Directive FOD-2021/004 will remain in force unless revoked or suspended by the Director of Civil Aviation, Negara Brunei Darussalam

Signature:



MOHAMAD AZLAN BIN MOHAMMAD JUNAIDI
Act. Director of Civil Aviation