جابتن ڤنربڬن عوام
DEPARTMENT OF CIVIL AVIATION
MINISTRY OF TRANSPORT AND INFOCOMMUNICATIONS

Drone Flying Permit Application Guide

Essential requirements for commercial unmanned aircraft operations.

Applicable For Commercial Operations Only: Recreational drone operators do not require a permit provided operators adhere to basic Brunei drone safety guidelines.

Application Timeframes

Application needs to be submitted

3

Weeks

Prior to the date of operation

DCA only gives

3

Months

Maximum operation approval window.

Strict Policy: Last-minute applications will not be entertained and will be rejected.

Submission of Three Mandatory Documents

1

Official Letter

Write/email an official letter to us regarding the drone operation for your Ministry/Department/Company

2

Permit Details

- Name of applicant (Department/Company/Your Name)
- Name of event
- Area of flying
  - Latitude and Longitude of area
  - Image with a marked area of the location (google maps)
- Date / Time (must be specific, example 01, 02, 06 and 07 June 2023 not 01 - 07 June 2023)
- Alternative dates
- UA details
  - UA registration number / ID
  - UA model
  - Name of the UA operator / pilot
- Focal person contact number and e-mail address
- Height (maximum of 400ft) and Radius

3

Safety Plans

Risk assessment

- Standard 5x5 format
- Impact severity scoring

Drone Operation SOP

- Detailed operational procedures
- Emergency response protocols
- Ground safety perimeters

Important Notes



Site Permission Needed

If the operation is at a private or protected area for example: - Oil and Gas site, Government Sites, Government Buildings, Commercial Buildings, Private Properties and etc., it needs to have the official permission from the owner of the site indicating that your company is allowed to operate drone activity within that area.

Drone License

The drone operator's UA license is required **ONLY** if the operator is from a **foreign company** that's being hired or working under a local company in Brunei.

Flight Testing

Flying permit is not needed if the drone is flown for the purpose of training or flight testing only within the company's properties as long as you follow the basic do's and don'ts of drone flying in Brunei.

Application Enquiries

Submit applications or request further clarification only during government office hours.

EMAIL SUBMISSIONS

unmanned.aircraft@dca.gov.bn

TELEPHONE

2330142 ext. 1455

