



AIRPORT CIRCULAR 04/2017

To all Staffs and Tenants at the Brunei International Airport

BRUNEI INTERNATIONAL AIRPORT TERMINAL FIRE EVACUATION EXERCISE

1. Department of Civil Aviation will be conducting an Emergency Evacuation Exercise on **17 Mei 2017** from **1200hrs to 1415hrs** at **Brunei International Airport Terminal**. In the event of real alarm or instructed by Exercise Chairman, the drill will be postponed. This fire drill is only applicable to airport staff, tenants and players who will be involved in this exercise. During exercise the Airport runs as usual.
2. Announcements will be broadcasted via the Public Announcement (PA) system before, during and after the Emergency Evacuation Exercise to avoid confusion among passengers and public. Upon hearing the instructions for evacuation over the fire alarm or PA system, all participants, guided by their fire wardens, shall evacuate immediately in an orderly manner, using the shortest possible routes to the designated assembly areas.
3. The assembly areas assigned for this exercise are shown in Annex A. After headcounts have been conducted, fire wardens are required to update any information to the Control Post via the Chief Fire Warden or direct to the Control Post.
4. The Exercise Chairman, in close consultation with the exercise planning group committee, shall inform the Control Post when the Terminal Building has been declared that emergency evacuation exercise is stand-down. The Control Post then shall inform every agency to stand-down and that operation of the airport shall resume.
5. The emergency evacuation exercise is a statutory requirement under the Airport Emergency Plan (AEP) and Brunei Fire and Rescue Department (Fire Safety Act). In the interest of fire safety, we strongly encourage all affected staff to participate in this exercise. Please disseminate the contents of this circular to all staff concerned. For clarifications on the exercise, please contact Airport Management at 2330142 or at apm.dca@civil-aviation.gov.bn.

"Keluargaku, Harapanku"

(MOHAMMAD NAZRI MOHAMMAD YUSOF)

Acting Director of Civil Aviation

Our reference: CAD/236

Date: **16** Sya'ban 1438/ **13** May 2017

DCA/KM

External Distributions.

Commander, Royal Brunei Air Force
Head of Internal Security Department
Chief Narcotics Control Bureau, Brunei International Airport
Chief of Royal Customs and Excise, Brunei International Airports
Chief Immigration Officer, Brunei International Airport
Director of Meteorological
Chief Plant Quarantine Unit, Department of Agriculture, Airports (Arrival)
Head of the Animal Quarantine Unit, Department of Agriculture, Airport (Cargo)
Chief Medical Officer, Brunei International Airport
Chief Health Officer, Brunei International Airport
Chief Postal Service, Brunei International Airport
Chief Electrical Maintenance Unit, Brunei International Airport

Managing Director of Brunei Shell Marketing Company Sdn Bhd (BSM)
Chief Executive Officer, RBA
Line Maintenance Superintendent, RBA
Flight Operations Administration Manager, RBA
Security Manager, RB
Safety Manager, RB
Head of Ground Services, RB

Station Manager, Royal Brunei Airlines
Station Manager, Malaysia Airlines
Station Manager, Singapore Airlines
Station Manager, AirAsia Sdn Bhd
Station Manager, Cebu Pacific Air
General Manager Brunei International Airport Cargo Centre (BIACC)
General Manager, Glamco Aviation (B) Sdn Bhd
Manager, Radiant Engineering
Taxi District Manager Brunei (Brunei International Airport)
Manager, Restaurant RBC (Anjung Saujana)

Manager, Par Food & Beverage Sdn Bhd (Coffee Bean & Tea Leaf – Departure /Satellite)
Manager, Paloma Electronics (M.S. Ltd. (The Body Shop) - Satellite
Manager, TopForm Company Sdn Bhd (The Body Shop)
Manager, Million Goldsmith (Satellite)
Manager, Sunju Enterprise (Satellite)
Manager, M.S. Titanstar (Transit Hall Rental Operator)

Manager, Qaira (Money Changer - Arrival)
Manager, KFC (B) Sdn Bhd
Manager, Sinofood Express (Burger King Co, Ltd.)
Managers, DST Sdn Bhd
Manager, Zamada Sdn Bhd (Money Changer- Departure Hall)

Manager, Progressive Cellular Sdn Bhd
Manager, Patchi (Al Helwa Sdn Bhd) (Departure Hall)
Manager, Asnika Company (Departure Hall)
Manager, Nolly Motion Enterprise (Nollybook)
Manager, Ultra Essence Enterprise (Royce)
Manager, Darussalam Holdings Sdn Bhd
Manger, Mix Media Worx Sdn Bhd
Manager, Borneo United Enterprise Sdn Bhd