



APPLICATION FOR AIR OPERATOR CERTIFICATE AND BAR 8 PART M, SUBPART G

Please complete this form online (preferred method) then print, sign and submit as instructed. Alternatively, print, then complete the form in **BLOCK CAPITALS** using black or dark blue ink. Please read attached Guidance Notes before completing the technical sections of this form.

False Statement

The making of false statement for the purpose of procuring the grant, issue, revalidation, renewal or variation of any certificate, licence, approval, permission or other document is an offence under the Civil Aviation Act. The Director of Civil Aviation may, in any case in which they think it is desirable, require the applicant to furnish such evidence as they may desire and to make and subscribe a statutory declaration as to the truth of the facts set out in the application.

1. Details of Applicant

The particulars given should be those of the person who will be the Operator of the aircraft; in the case of an incorporated body, the names, addresses and nationality of the directors, and in the case of an unincorporated association, the name, addresses and nationality of partners. If a business name is used it should be given. Give the place and number of the company registration. All "trading names" used should be specified. Any "trading name" adopted subsequent to the completion of the application form or the issue of the certificate should be notified to the Brunei DCA.

The name(s) provided will be reflected on the Certificate when issued. The name(s) provided is (are):

a) an individual:

b) a company:

2. Personal Particulars of Applicant

Forename	Surname
Telephone no (business hours)	Telephone no (out of hours)
Email	Mobile no
Position in the organisation	Nominated person is also the Accountable Manager ☐ Yes ☐ No

2A. Accountable Manager and Nominated Persons

Please attach CV, certifications and other supporting documents
Form OPS205 shall be submitted with this application

Accountable Manager

First name	Last name
Telephone	E-mail



Flight Operations	
First name	Last name
Telephone	E-mail
Ground Operations	
First name	Last name
Telephone	E-mail
Crew Training	
First name	Last name
Telephone	E-mail
Maintenance	
First name	Last name
Telephone	E-mail

2B. Other Management Personnel	
<i>Please attach CV, certifications and other supporting documents</i>	
Compliance Monitoring Manager	
First name	Last name
Telephone	E-mail
Safety Manager	
First name	Last name
Telephone	E-mail
Security Manager	
First name	Last name
Telephone	E-mail



3. Particulars of Organisation

Registered Name of Organisation / Operator Name

Trading as (if applicable)

Registration No

Place of Registration

Any other Brunei DCA Approvals held (quote approval no)

Address of Principal Place of Business (all correspondence will be sent to this address)

Post Code

Address of Operating Base(s)

Post Code

Website address (if applicable)

Note: The Brunei DCA will publish the following details of the AOC holder on its website: Name and, if applicable, trading name; Website address or, if not available, e-mail address; Aircraft types on AOC. **If you do not give a website address, please indicate whether you are happy for an e-mail address to be published instead:**

I agree for the AOC details to be published:

I agree to publish the following e-mail address:

Please show contact as "Details withheld at the request of the AOC Holder":

4. Submission of Operations Manual

State when the Operations and Training Manuals will be available for presentation to the Brunei DCA. The minimum period required for initial review of these documents is 60 days. If manuals require amendment following initial review, then further time may be required before the Brunei DCA final acceptance of the amended manual.

Operations Manual will be submitted by:

5. Proposed Date for Commencement of Operations

The completed application form and the application fee should reach the Brunei DCA at least 90 days before the date on which the Air Operator's Certificate is required to be effective.

The interval between applications and grant or variation of a certificate will depend primarily upon matters within the control of the operator and no undertaking can be given that the Brunei DCA will be able to reach a decision within a



particular period. Nevertheless, if after a period of 12 months the application process has not been substantially progressed, the Brunei DCA may refuse the application. The fee cannot be refunded in the event that an application is refused or withdrawn.

References to periods during which an Air Operator Certificate remains in force and the associated charges are raised shall be deemed to include periods during which the Certificate is suspended.

Proposed date for commencement of Operations:

6. Description of Operations

This part of the form requires information on the type of operation the applicant plans to conduct. It could be operating carrying passengers only, cargo only or both passengers and cargo. If the operation includes specialised activities (e.g. carriage of vehicles, live animals etc.) details are required. Details of the region where the applicant plans to operate are required for each aircraft type; only a brief description of the area of operation and/or routes is required at this stage. Finally, details of the aircraft to be operated, including type and registrations along with the proposed operating base(s), shall be provided.

7.1. Type of Operation

State whether the aircraft will be used for commercial air transport of passengers and/or cargo. If the proposed operations include specialised activities (e.g. carriage of vehicles, live animals etc.) please give details.

Passenger	Cargo
Specialised activities	

7.2. Details of Specific Approvals Required

FTL Scheme
ETOPS
LVO – Standard / Other-Than-Standard Category II and Category III Operations
Low visibility take-off (LVTO) operations
Lower than Standard Category I (LTS CAT I) operations
Approaches using Enhanced Vision Systems (EVS)
RVSM
MNPS



Performance Based Navigation

- BASIC RNP1
- RNAV1
- RNAV5
- RNP APCH (LNAV and/or LNAV/VNAV)
- RNP APCH (LPV)
- RNAV10 (RNP-10)
- RNP4
- RNP AR APCH

Operations with specified minimum navigation performance (MNPS)

Dangerous Goods

Offshore Exposure

En-route Exposure

Public Interest Operations

Ground Level Exposure

HEMS / NVIS / HHO

Cabin Crew Training

Issue of CC Attestations

Cabin crew operating on more than three aircraft types

Flight Crew Training and Checking Programmes

Alternative Training & Qualification Programme

ATQP extended validity dates

Operation of More Than One Type or Variant

Carriage of Weapons / Munitions of War

Procedure for implementing changes without prior approval



Minimum Equipment Lists
Rectification Interval Extensions
Non CDFA Approaches
Non Stabilised Approaches
Steep Approaches
Short Landing Operations
Isolated Aerodromes
Increased Bank Angles
Non-Commercial Operations by AOC aircraft
Method for establishing minimum flight altitudes
Procedures for descending below minimum flight altitudes
Operator's fuel policy
Use of a permanent lower landing mass for determining threshold speed
Approaches using EVS
Use of an on-board integrated mass and balance computer system
Use of a stand-alone computerised mass and balance system
Helicopter Operations to / from public interest site
Helicopter Operations over hostile environment located outside a congested area
Helicopter operations without a safe forced landing capability



Maximum distance from an adequate aerodrome for two engine aircraft without an ETOPS approval

7.3. Proposed Areas of Operation

Aircraft Type

Proposed area / routes of operations

Aircraft Type

Proposed area / routes of operations

Aircraft Type

Proposed area / routes of operations

Aircraft Type

Proposed area / routes of operations

7.4. Aircraft Details

Aircraft Manufacturer	Type / Mark	Registration	Date available for inspection	>5700kgs (Yes / No)	Airworthiness Review and ARR Issue? (Yes / No)

7.5. Operating Bases

Base 1:	Base 4:
Base 2:	Base 5:
Base 3:	Base 6:

7.6. Aircraft Maintenance

In respect of the Operator's Maintenance System, the following documentation will have to be submitted and approved prior to the issue of an approval in accordance with BAR 8 Part-M Subpart G (hereafter known as Part-M, Subpart G). All State of Brunei operators, operating for the purpose of Commercial Air Transport, are required to be approved as a



Continuing Airworthiness Management Organisation to Part-M, Subpart G.

- The Continued Airworthiness Management Exposition (CAME). The applicant must provide a CAME prepared in accordance with Part-M, Subpart G. The minimum period required for scrutiny is 60 days.
- The Operator's Aeroplane / Helicopter Maintenance Programme(s). The applicant must provide to the Brunei DCA a copy of the Operator's Aeroplane / Helicopter Maintenance Programme, prepared in accordance with Part-M, Subpart C. The Brunei DCA must approve the Maintenance Programme and any subsequent amendment, unless otherwise agreed.
- The Operator's Aeroplane / Helicopter Technical Log. The applicant must submit the proposed Operator's Aeroplane / Helicopter Technical Log prepared in accordance with Part-M, Subpart C. The document must be submitted in draft form for approval prior to being committed to a final print run. The operator's Aeroplane / Helicopter Technical Log and any subsequent amendment must be approved by the Brunei DCA.
- Where appropriate, the Maintenance Contract(s)/Agreement(s) between the operator and any Part-145 approved Maintenance Organisation(s).
- Where the operator does not hold his own Part-145 approval and therefore requires maintenance accomplishment to be contracted out, a formal contract/agreement must be established between the parties in accordance with Part-M, Subpart G. The Brunei DCA will require a copy of the technical specification of such agreements, including any side letters or addenda, but details of the financial aspects of the arrangements may be omitted.

When **any** line or base maintenance of the operator's aircraft is to be accomplished by contractors appropriately approved under Part-145, list all the organisations and give details of the work and locations for which each is responsible. The Operator's Continued Airworthiness Management Exposition will be required to include the procedures to control such arrangements in accordance with Part-M, Subpart G when submitted to the Brunei DCA for approval.

Name of Approved Maintenance Organisation	Base or Line Maintenance	Approval No

8. Proposed Flight Crew Training

Conversion Training	☐ On site	☐ Sub-contract
Recurrent Training	☐ On site	☐ Sub-contract
Differences Training	☐ On site	☐ Sub-contract
First Line Training Commander	☐ On site	☐ Sub-contract
Training Facilities and Infrastructure	☐ On site	☐ Sub-contract

9. Proposed Cabin Crew Training

Initial Safety Training and Checking	☐ On site	☐ Sub-contract
Recurrent and Differences Training and Checking	☐ On site	☐ Sub-contract



Refresher Training and Checking	☐ On site	☐ Sub-contract
Senior Cabin Crew Training	☐ On site	☐ Sub-contract

10. Proposed Training for other Personnel (please indicate)

Ground handling	☐ On site	☐ Sub-contract
Operational Control Centre	☐ On site	☐ Sub-contract

11. Entities and individuals having major financial interest

Name	Address

12. Financial data and business plan package

☐	Submitted to the Brunei DCA	Date:
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13. Declaration and Signature

Data Protection: The information submitted will be stored on a database and is restricted to authorised persons. I apply for the grant of an Air Operator's Certificate.

I declare that the information provided on this form is true to the best of my knowledge and belief. I have fully reviewed all Guidance Notes and have submitted all of the necessary paperwork for my application to be considered.

Signature	Date
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Delivery Instructions

This form, when completed, should be forwarded to:

**Flight Operations Section
Regulatory Division
Department of Civil Aviation
Ministry of Transport and Infocommunications
Brunei International Airport
Bandar Seri Begawan, BB2513
Brunei Darussalam**

Or via email at flightops.regulatory@dca.gov.bn

Note 1 : The DCA requires a minimum of 90 days to process a completed application.

Note 2 : Refer to Brunei DCA Scheme of Charges for charges and fees.

Payment Instructions

Where applicable, full payment to be made as per Brunei DCA Scheme of Charges.

For official use only

Date of Receipt:

Enclosures Checked
by

Name

Office

Application : ☐ Accepted ☐ Rejected ☐ Pending ☐ Approved

Remarks

Name of authorised staff member

Signature

Date