



Brunei Department of Civil Aviation
FLIGHT OPERATIONS DIRECTIVE
Number: FOD-2020/003
Issued: 02 November 2020

BRUNEI DCA DIRECTIVE FOR THE REQUIREMENTS OF COVID-19 MEASURES FOR FOREIGN AIR OPERATORS

1. Introduction

- 1.1. This Flight Operations Directive (FOD) details the Brunei DCA requirements of COVID-19 measures for foreign air operators.
- 1.2. This Directive is issued in the interest of protecting public health due to the current situation of COVID-19 global pandemic.

2. Applicability

- 2.1. Every foreign air operator operating scheduled / chartered flights into and out of Brunei Darussalam shall comply with this Directive.
- 2.2. Every foreign air operator must be able to demonstrate compliance with the measures set out in this Directive.

3. Pre-commencement of operations into Brunei

- 3.1 A foreign air operator must, before commencing / re-commencing their flight into Brunei, submit to Brunei DCA the Standard Operating Procedures (SOP) with regards to the foreign air operator's measures to minimise the risk of COVID-19 transmission before, during, and after a flight.
- 3.2 If the foreign air operator has not yet obtained necessary approval, the foreign operator shall do so as per normal process and to submit the Standard Operating Procedures (SOP) with regards to the foreign air operator's measures to minimise the risk of COVID-19 transmission before, during, and after a flight.

4. Pre-flight measures

- 4.1. The foreign air operator must, before operating flight into Brunei, conduct a basic health assessment of each passengers and air crews before the passenger or air crew board the aircraft bound to Brunei. This include, but not limited to –
- a) Temperature screening of passengers and air crews;
 - b) Identify if the passenger / air crew has the following symptoms: fever, frequent coughing, nasal congestion, runny nose, sore throat and/or shortness of breath;
 - c) Identify if the passenger / air crew had been diagnosed or suspected to have pneumonia or COVID-19 infection;
 - d) Identify if the passenger / air crew have close contact with any positive case of COVID-19 in the last 14 days
- 4.2. The foreign air operator shall not board any passenger who –
- a) Has a fever;
 - b) Does not satisfy Section 4.1. of this Directive
- 4.3. The foreign air operator shall not deploy any air crew member for flight duty if the air crew member –
- a) Is unwell with fever or has any of the COVID-19 symptoms, when reporting for duty for a flight; or
 - b) Has had close contact in the last 14 days with any person who has been infected, or is suspected to be infected, with COVID-19.

5. In-flight measures

- 5.1. The foreign air operator must, during in-flight to Brunei, ensure the following measures for air crew and passenger are taken –
- a) Every passenger on board wears a mask, except when deemed necessary to remove the mask or under a crew member's discretion;
 - b) Each crew member shall wear a mask at all times, except in circumstances where the use of mask impedes the crew's ability to discharge safety responsibilities;
 - c) In addition to mask, crew member may wear additional personal protective equipment when interacting with passengers in the cabin, except in circumstances where the use of such equipment impedes the crew's ability to discharge safety responsibilities;
 - d) Hand hygiene etiquette is observed by crew member;

- e) Interaction between air crew and passengers shall be kept as minimal as possible.
- 5.2. Meal and beverage services are not provided unless assessed to be necessary due to the duration of the flight.
- 5.3. Each cabin crew member is assigned to a designated section of the aircraft and, as far as practicable, remains within that designated section during the course of his or her duty, except when responding to an emergency on board.
- 5.4. Each passenger observes safe distancing measures when not seated, including during embarkation and disembarkation and when queuing to use a lavatory.
- 5.5. Each resting crew member is seated at least 2 meters away from any passenger.
- 5.6. Where practicable, one lavatory shall be reserved for exclusive use of the crew.

6. Managing unwell individual during in-flight

- 6.1. The foreign air operator must, on a flight into or from Brunei :
 - a) Designate a section of the cabin, that is separated by at least two (2) rows from other seated passengers or crew members, as an emergency quarantine area; and
 - b) Require a cabin crew to monitor passengers in order to identify any passenger who appears to be showing COVID-19 symptoms during the flight, including taking the passenger's temperature during flight if necessary to check for fever.
- 6.2. If a crew member or passenger becomes unwell and shows COVID-19 symptoms during a flight to Brunei, the foreign air operator must require the cabin crew to take the following measures :
 - a) Isolate and seat the unwell crew member or passenger in the emergency quarantine area;
 - b) Ensure that the unwell crew member or passenger wears a mask if condition permits;
 - c) Reserve the lavatory closest to the emergency quarantine area for exclusive use by the unwell crew members or passengers;
 - d) Arrange for the unwell crew member or passenger to receive medical attention upon landing; and
 - e) Allow the unwell crew member or passenger to disembark only after all other passengers have disembarked, unless the unwell crew member or passenger needs urgent medical attention.

- 6.3. The foreign air operator must disinfect the affected areas of the aircraft cabin using materials known to be effective against COVID-19 and suitable for aviation after a flight where there was an unwell person showing any of the COVID-19 symptoms on board.

7. Post-flight measures

- 7.1. The foreign air operator must ensure that the air crew operating a turnaround flight do not disembark from the aircraft in Brunei, except to carry out external safety inspections of the aircraft, or for health or security screening as required by the relevant authorities in Brunei.
- 7.2. The foreign air operator must ensure that every air crew member who is on layover in Brunei, embarks or disembarks the aircraft at different times, or use a separate entrance or exit, from that of passengers.
- 7.3. The foreign air operator must not layover its air crew in Brunei unless the layover is permitted by the Director of Civil Aviation for such period as the Director may specify.

8. Crew layover measures

- 8.1. The foreign air operator must make provisions for air crew who are laying over in Brunei.
- 8.2. Where practicable, escort the air crew, from the point of disembarkation from the aircraft, through the arrival and immigration facilities, to the permitted air crew accommodation (and vice versa when departing from Brunei), to ensure safe distancing and minimise the mixing of the air crew members with other persons.
- 8.3. When required, arrange for transport exclusively allocated to convey the air crew between the airport and the permitted air crew accommodation.
- 8.4. Each air crew member is required to wear a mask and observe safe distancing when outside the aircraft or the air crew member's assigned room at the permitted air crew accommodation.
- 8.5. Emphasise to the air crew on the need to strictly comply with the conditions given by the Ministry of Health (directives under Section 62A Infectious Diseases Act Chapter 204) at the time of entry into Brunei.
- 8.6. Give an assurance in writing to the Director of Civil Aviation that the air crew will adhere to the conditions given by the Ministry of Health (directives under Section 62A Infectious Diseases Act Chapter 204) at all times during the layover period;

- 8.7. Monitor the well-being and health of the air crew regularly and identify any air crew member who becomes unwell.
- 8.8. If an extension to the layover period is required, obtain the permission of the Director of Civil Aviation as defined in Section 7.3. of this Directive.
- 8.9. An air crew member who has a fever or feels unwell during the layover period is required to consult a medical practitioner as arranged by the operator of the permitted air crew accommodation.
- 8.10. Arrange for any unwell air crew member who has been medically assessed as fit to fly, to be seated in a section as defined in Section 6.1. of this Directive or as a medical evacuation case as appropriate, on the returning flight.

9. Reporting

- 9.1. The foreign air operator must, without delay, report to the Director of Civil Aviation, on becoming aware of –
 - a) Any person who is denied boarding in accordance with Section 4.2. of this Directive;
 - b) Any person who is unwell and shows any COVID-19 symptoms during a flight as described in Section 6.2. of this Directive;
 - c) Any air crew member who has not complied with the conditions given by the Ministry of Health (directives under Section 62A Infectious Diseases Act Chapter 204) during the air crew member's layover in Brunei; and
 - d) Any air crew member who has a fever or feels unwell as described in Section 8.9. of this Directive.

10. Definition

- 10.1. For the purpose of this Directive –

"air crew" means the flight crew and cabin crew;

"close contact" means face-to-face within 1 meter and for more than 15 minutes, or direct physical contact without using proper personal protective equipment;

"COVID-19" means the infectious disease known as Coronavirus Disease 2019;

"COVID-19 symptoms" include fever, frequent coughing, nasal congestion, runny nose, sore throat and/or shortness of breath;

“fever” means an increase in body temperature due to an illness, normally manifested by a body temperature of 37.5 degree Celsius or higher;

“mask” includes fabric mask or surgical mask or that of a higher grade designed or made to be worn over the nose and mouth to provide the wearer protection against infections or air pollution;

“pre-commencement of operations into Brunei” means the foreign air operator has the necessary approval (e.g. FAOC Approval, Landing Permit, etc.) but has yet to start or restart their operations into Brunei;

“safe distancing” means keeping to a distance of at least 1 meter from another person.

11. Queries

- 11.1. Any queries or further guidance required as a result of this Directive should be addressed to Flight Operations Section, Regulatory Division through e-mail: flightops.regulatory@dca.gov.bn, tel: +6732330142, fax: +6732345345.

12. Amendment, Revocation and Suspension

- 12.1. Due to the nature of COVID-19, this Directive may be amended at short notice to reflect the current situation of COVID-19 locally and globally.
- 12.2. This Directive will remain in force unless revoked or suspended by the Director of Civil Aviation, Negara Brunei Darussalam.

Signature:
AWANG HAJI AMINUDDIN BIN HAJI MOHD TAIB
Acting Director of Civil Aviation



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Official Stamp